

## Movable Type FAQs for Faculty

### What should a student do if s/he does not have a Movable Type account?

First, all students must have an Active Directory (AD) account, which can be activated through the College Accounts Management System (CAMS) at <https://cams.qc.cuny.edu/>. See the Student FAQ Handout for instructions. Note that an AD account is used for many purposes, including web registration, so it's important that students activate their AD account.

Student Movable Type accounts and blogs will be created *en masse* three times. As indicated below, we will create a Movable Type account/blog for those students who have, by the date indicated, a) enrolled in your course and b) activated their AD account:

<u>By:</u>	<u>Blog created on:</u>
Mon, Jan 20 <sup>th</sup>	Sat, Jan 24 <sup>th</sup>
Mon, Feb 4 <sup>th</sup>	Sat, Feb 9 <sup>th</sup>
Mon, Feb 11 <sup>th</sup>	Sat, Feb 16 <sup>th</sup>

If students activate their AD account before one of these deadlines, advise them to wait until the "Blog created on" date and then try to sign on to Movable Type. If they still cannot sign on to Movable Type, and have followed all the Student FAQ Instructions, then they should: contact ([QCblogs@qc.cuny.edu](mailto:QCblogs@qc.cuny.edu)), provide their AD username, and request assistance.

### What should a student do if s/he has lost a Movable Type password?

Movable Type passwords are identical to AD passwords and change whenever AD passwords are reset. Students may reset their AD (and thus their Movable Type) password via CAMS (<https://cams.qc.cuny.edu/>). If students have trouble resetting their AD password, they can contact the Help Desk at 718-997-4444.

### What if an enrolled student doesn't appear in the blogroll?

Blogrolls will be updated with the new student blogs created on each "Blog created on" date above. If this date has passed, and you know the student has activated his/her AD account, and s/he still doesn't appear in the blogroll, contact [QCblogs@qc.cuny.edu](mailto:QCblogs@qc.cuny.edu). We will investigate and will either revise the blogroll manually or offer further instructions.

### What should I do if I get stuck as I'm trying out a Movable Type feature (for example, posting images or creating links) for the first time?

First, consult the **Blog Tutorials** page at (<http://blogs.qc.cuny.edu/blogs/blogtutorials/>). If you don't find what you need, contact ([QCblogs@qc.cuny.edu](mailto:QCblogs@qc.cuny.edu)) and describe your question. We will try to respond immediately, but please allow up to 2 business days for a reply.

### How can I check to see how many comments students are posting?

This is easy! Just open your **Main Menu** and click the **Comments** tab in the menu on the left side. You will see all comments posted by members of your course blog, listed by date (most recent first). There is a **Search Comments** feature at the top right of this window. You can use this to check to see how many comments an individual blogger has posted. Just plug in the blogger's name (or blog name, if that's what you ask students to use when they comment), and hit the magnifying glass icon. A list of that blogger's comments will appear.

### How can I contact other faculty using Movable Type, if I want to compare notes, ask for advice, or just talk through ideas, problems, or challenges?

Orientation sessions are scheduled early in the semester where you can meet other faculty. In addition, a mid-semester roundtable discussion will be offered. You will be contacted regarding that date.